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**WEST YORKSHIRE  
POLICE**

*Leeds District Licensing Department*

**Leeds District Licensing Department**  
West Yorkshire Police  
District Headquarters  
Elland Road  
Leeds  
LS11 8BU

Tel: 0113 385 9415  
e-mail:  
lynn.dobson@westyorkshire.pnn.police.  
uk

5 January 2016

**Mr A Hogg**  
The Engine Shed  
York Road  
Wetherby  
LS22 7SU

cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: THE ENGINE SHED, YORK ROAD, WETHERBY LS22 7SU  
VARIATION TO EXISTING REMISES LICENCE APPLICATION – LICENSING ACT 2003:  
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for the above premises, received at the address above on 11th December 2015.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

**The hours and activities at the premises are currently as follows:**

**Sale by retail of alcohol**

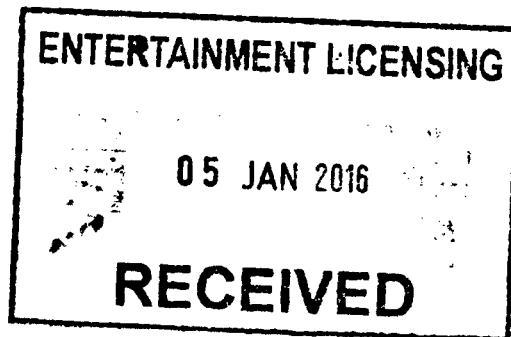
Monday to Thursday 1100hrs x 2300hrs  
Friday and Saturday 1100hrs x 2400hrs  
Sunday 1200hrs x 2230hrs

**Performance of live music**

Sunday to Thursday 1930hrs 2300hrs  
Friday and Saturday 2000hrs x 0100hrs

**Performance of recorded music**

Every Day 0000hrs x 2359hrs



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## Performance of dance

Sunday to Thursday 1930hrs 2300hrs  
Friday and Saturday 2000hrs x 0100hrs

## Entertainment similar to live music, recorded music or dance

Sunday to Thursday 1930hrs 2300hrs  
Friday and Saturday 2000hrs x 0100hrs

## Provision of facilities for making music

Sunday to Thursday 1930hrs 2300hrs  
Friday and Saturday 2000hrs x 0100hrs

## Provision of facilities for anything similar to making music or dancing

Sunday to Thursday 1930hrs 2300hrs  
Friday and Saturday 2000hrs x 0100hrs

## This application seeks to vary the licence as follows:

### Sale by retail of alcohol

Monday to Wednesday to remain the same 1100hrs x 2300hrs  
Thursday 1100hrs x 2400hrs  
Friday and Saturday 1100hrs x 0100hrs  
Sunday 1200hrs x 0100hrs

### Late Night Refreshment

Thursday 2300hrs x 0000hrs  
Friday to Sunday 2300hrs x 0100hrs

We therefore confirm that we are submitting a formal representation against your application on the grounds of:

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible. Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

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Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

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## **PART 1 - to be completed by the Responsible Authority:**

**West Yorkshire Police** propose the following control measures under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises:

**THE ENGINE SHED,  
YORK ROAD,  
WETHERBY LS22 7SU**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

### **Measures / Additional measures proposed:**

- A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
- The CCTV system will contain the correct time and date stamp information.
- The CCTV system will have sufficient storage retention capacity for a minimum of 31 days continuous footage which will be of good quality.
- A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
- The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
- The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.

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- The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.
- The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.
- Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.
- When the premises are used for functions, arranged by educational establishments and/or 16<sup>th</sup>, 18<sup>th</sup> and 21<sup>st</sup> birthday parties, the premises will only sell alcohol and provide regulated entertainment until 2300hrs with the premises closed by 2330hrs.
- Ten days written notification will be provided to West Yorkshire Police of any functions arranged by educational establishments and/or 16<sup>th</sup>, 18<sup>th</sup> and 21<sup>st</sup> birthday parties.

Agreement of the above measures should only be made if all the measures are agreed. In addition West Yorkshire Police suggests that this opportunity should be taken to streamline the licence and remove any unnecessary or outdated conditions. Removal of the following conditions is suggested:

Condition 11  
Condition 13 – 82  
Condition 92 - 94

Any agreement to this representation should also take into consideration the removal of the above conditions.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

*Lynn Dobson*  
*PC 5783*  
*Leeds District Licensing Officer*

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**PART 2 – to be completed by the applicant or applicant’s representative:**

Consent for all proposed control measures under the Licensing Act 2003.

Name & Address of Premises:

**THE ENGINE SHED,  
YORK ROAD,  
WETHERBY LS22 7SU**

I / We .....

Confirm that I am / we are the applicant / the applicant’s representative (delete as appropriate) for the premises as stated above.

In signing this document:

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises, and furthermore,
- I / we confirm the premises will then operate in accordance with those measures agreed to.

**Signed:**

**Dated:**

Nelson, Matthew

Jw

01420/007

**From:** Everson, Mark  
**Sent:** 22 December 2015 13:13  
**To:** Entertainment Licensing  
**Cc:** clare@engineshedwetherby.co.uk  
**Subject:** Premises Licence Variation - The Engine Shed Wetherby - Premises Variation PREM/01420/007 - Objection Withdrawn  
**Attachments:** Environmental Objection.pdf

Please find attached an agreement reached in respect of this application. I would therefore like to withdraw our objection on the grounds of public nuisance.

Regards

Mark Everson MCIEH  
Environmental Health Officer  
Leeds City Council  
Millshaw Parkway  
Leeds  
LS11 0LS  
Tel: 07891 277043

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**From:** Clare Reeder [<mailto:clare@engineshedwetherby.co.uk>]  
**Sent:** 22 December 2015 12:21  
**To:** Everson, Mark  
**Subject:** RE: Premises Licence Variation - The Engine Shed Wetherby - Premises Variation PREM/01420/007

Hi Mark

Thank you for your email. Alex Hogg, The Premises Supervisor, has agreed to all the measures (we do have these currently in place) and has signed the form attached.

We do have signs by the entrance but will purchase an additional sign at the bottom of the drive to remind leaving customers to keep the noise down.

Many thanks

Kind Regards

Clare Reeder  
Operations Manager  
The Engine Shed

Tel: 01937 588884



Email: [info@engineshedwetherby.co.uk](mailto:info@engineshedwetherby.co.uk)  
Web: [www.engineshedwetherby.co.uk](http://www.engineshedwetherby.co.uk)



The Engine Shed (Wetherby) Ltd York Road, Wetherby, LS22 7SU  
Registered in England and Wales, No. 07925430

**From:** Everson, Mark [<mailto:Mark.Everson@leeds.gov.uk>]  
**Sent:** 21 December 2015 16:08  
**To:** Clare Reeder <[clare@engineshedwetherby.co.uk](mailto:clare@engineshedwetherby.co.uk)>  
**Cc:** Entertainment Licensing <[Entertainment.Licen@leeds.gov.uk](mailto:Entertainment.Licen@leeds.gov.uk)>  
**Subject:** Premises Licence Variation - The Engine Shed Wetherby - Premises Variation PREM/01420/007

Mr Hogg

Please find attached correspondence in respect of this application.

Regards

Mark Everson MCIEH  
Environmental Health Officer  
Leeds City Council  
Millshaw Parkway  
Leeds  
LS11 0LS  
Tel: 07891 277043

**Improving access to Leeds Bradford Airport**

Initial consultation has now started on three options to improve road access to the airport. For more information and to have your say click [here](#)

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The Council does not accept service of legal documents by e-mail.

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**Improving access to Leeds Bradford Airport**

Initial consultation has now started on three options to improve road access to the airport. For more information and to have your say click [here](#)

## PART 1

To be completed by the responsible authority

**Leeds City Council's Environmental Action Service**

**Proposed Controlled Measures under the Licensing Act 2003**

**Name and Address of Premises: The Engine Shed, York Road, Wetherby, LS22 7SU**

The premises are located in a mixed commercial and residential area with the nearest residential premises on the nearby York Road

Having considered the application under the Licensing Act 2003 for the above premises, we consider that the following measures are relevant and reasonable in order to meet the following aim of the licence:

- Prevention of public nuisance

### Noise and Vibration

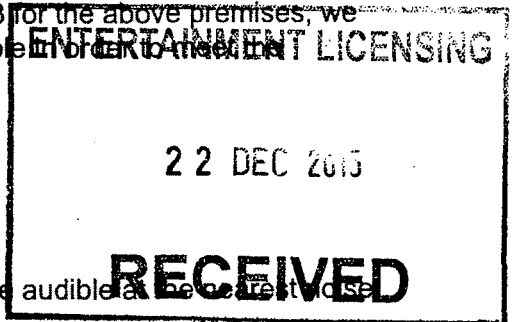
1. Noise from a licensable activity at the premises will not be audible at neighbouring noise sensitive premises after 11pm.
2. There shall be no external loudspeakers
3. Bottles will not be placed in any external receptacle between 11 pm and 7 am the following day to minimise noise disturbance to neighbouring properties.
4. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
5. The activities of persons using the external areas shall be monitored after 11 pm and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.

### Litter

6. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.

### Transport / Pedestrian Movement

7. Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.
8. The designated premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.





Please note that condition 96 on the existing licence dated 20 August 2015 will remain as follows:

*The Licensee shall ensure that no nuisance is caused by noise or vibration emanating from the licensed premises resulting from the use of this Licence. The Licensee shall provide urgent attention to any reports of noise nuisance, and act upon direction of the Licensing Authority.*

Signed: Mark Everson

Dated: 21 December 2015

**PART 2**

**To be completed by the responsible authority**

**Leeds City Council's Environmental Action Service  
Proposed Controlled Measures under the Licensing Act 2003  
Name and Address of Premises: The Engine Shed, York Road, Wetherby, LS22 7SU**

I/~~we~~ ALEX HOGG.....

confirm that I am /~~we are~~ the applicant /~~the applicant's representative~~ (*delete as appropriate*) for the premises as stated above.

In signing this document I /~~we~~ agree with the measures proposed by Leeds City Council's Environmental Action Service, and we provide our consent for the licensing authority to incorporate the said measures into the operating schedule for the stated premises.

Signed: 

Dated: 21/2/15

**PART 3**

**Name and Address of Premises: , The Engine Shed, York Road, Wetherby, LS22 7SU**

I / We .....

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by Leeds City Council's Environmental Action Service.

In this instance we understand that Leeds City Council's environmental action service will

maintain their representation to my /our application, which will now proceed to a hearing before the licensing sub-committee.

Signed:

Dated:

Please return this document preferably by email to:

[mark.everson@leeds.gov.uk](mailto:mark.everson@leeds.gov.uk)

or by post to:

Environmental Protection Team  
Leeds City Council  
Millshaw Park Way  
Leeds  
LS11 0LS